

MINUTES
IPAC-Ottawa Region Meeting
2016-10-13

1.0 Call to order at 9:05

1.1 Minutes adopted - S. Rowland and F. Plourde

1.2 Business Arising:

IPAC OR Banner:

- Banner has arrived and looks great. At the bottom it has the Twitter and Face Book accounts and the QR to the IPAC OR page.

Elections will be today for the following vacant positions:

- Executive: President Elect and Treasurer
- Committees: Network of Networks, Surveillance and Applied Epidemiology, Standards and Guidelines

Action: The P&P will be updated to reflect earlier election

2.0

2.1 IPAC OR Education Conference

Evening conference on Oct 20th with a focus on IPAC in community settings

3 speakers

- Brenda MacLean – IPAC in the Clinical Office Setting
- Mandy Deeves – Reprocessing in Community Health Care Settings
- Isabelle Guerreiro – IPAC Community Lapses

To date:

- 75 attendees and 6 vendors registered - still getting phone calls
- There will be a PHO and OPH table
- Phone calls still coming in

We encourage the membership to attend and support this event. This is an opportunity to network with a group of health care providers not usually available to us. Monies from our conferences support members who want to attend conferences and learning opportunities.

2.2 Free Membership

- Last year our membership increased by 17% and we won silver
- We want to continue to attract new members so we are raffling this new membership at the conference

2.3 Membership Survey

- To find out what the membership wants from the meetings for a refresh
- Josée and Donna will work on the survey in 2017.

Action: Sam will follow up with Josée & Donna

2.4 CIC Study Group

- Started on 15th Sept
- There are 22 registered and each week about 12 participate
- The last session is December 8th
- You don't have to write to attend
- Let Suzanne know if you are interested

2.5 Chapter Council

- Regions are grouped in threes - our region is grouped with Montreal
- Each region takes a turn to lead and the rep reaches out to the other 2 to see if there are any issues they want to have forwarded to the IPAC Canada board
- Sam can provide more information to any individuals with questions

MINUTES
IPAC-Ottawa Region Meeting
2016-10-13

2.6 CBIC highlights Chapter

- Our Chapter has been highlighted in the CBIC Collaboration Corner
<http://www.cbic.org/media/collaboration-corner/ottawa-region>

2.7 Update on Cardiac Care Interest Group

- In May/ June Joanne put a request to IPAC Canada to have a Cardiac Care Interest Group
- The first information meeting has been held and there is nationwide interest (Nfld to BC)
- The meeting was to generate interest and there are 20 names and contacts from areas such as Cardiac Cath labs, SSIs, and CCUs
- The results have been provided to Gerry (IPAC Canada) and the minutes will go to board mid December where they will decide if the interest group will be struck

3.0 Executive Committee Reports:

3.1 Treasurer Report

- \$7666.64 in our bank account

3.2 Membership Coordinator Report

- Outreach continues but our membership is currently stable
- We have a new email account - ipacottawaregion@gmail.com
- IPAC OR is using social media and posting on Twitter and Face Book with support from Toronto Chapter (Barley). Will try to post weekly.
- Nationally, Toronto and Ottawa are using social media; the east coast is hoping to have something regionally
- The national Membership Committee is planning a conference call soon

3.3 Education Coordinator Report

- Today: Jeff Smith is presenting "The Effectiveness of N95 Respirators Versus Surgical Masks in Protecting Health Care Workers from ARI"
- Presentations in December include J. Shymanski – C difficile and N. Mohamoud – An MRSA Outbreak Investigation In a Level III NICU
- Donna B is stepping down

Action: If anyone interested in supporting Donna P, let Sam know

3.4 Webmaster

- There is a presentation on how to change your password

Action: Please see the attached PowerPoint that Pat Bedard created. It will support you in changing your password to IPAC Canada members' site and IPAC Ottawa Region members' site.

4.0 IPAC Canada Subcommittees Reports:

4.1 Education –

- The interest group continues to work on two position statements: 1) sustainable hygiene/disinfection and 2) technology assessment. EHIG is organizing a ½ pre-conference for the 2017 National Education Conference which will include three sessions. The committee hopes to secure speakers that will provide perspectives from the federal and provincial level as well as someone from Accreditation Canada.
- **IPAC Core Education Committee:** The committee put out a newsletter this summer (attached) and planning to send out another in December. In the new year, the committee is planning a quick 30 minute webinar (snap chat) on how to capitalize on the use of PHAC RP AP Education Tool with our own IPAC educational endeavours.

MINUTES
IPAC-Ottawa Region Meeting
2016-10-13

4.2 Membership

- As noted above

4.3 Standards and Guidelines

- IPAC OR needs a representative to sit on this committee **Action:** Interested individuals should forward their name to Sam
- The guideline for Health Care Facility design and Intravascular dialysis care has been approved and is posted on the website
- The next meeting is Nov 14th
- The group is working on other position statements and practice recommendation, for example, cleaning and disinfection
- IPAC news with link -

Action: Forward most recent to membership how to subscribe – **See attached email**

In order to receive information via email from IPAC Canada, you must:

- Ensure that your current email address is on file with IPAC Canada. If your email address changes, notify IPAC Canada at: admin@ipac-canada.org
- Ensure that your mail box is not full
- Ensure that there is no auto reply message in the inbox that is refusing delivery
- Ensure that the mail server is not identifying the email as being "spam" (contact your computer administrator to change your settings to allow email from ipac-canada.org)
-

5.0 PHO partner updates

5.1 PHO Restructuring

- Restructuring has occurred at PHO and there are now 5 RICN hubs
- Some offices have closed and some remain as satellites
- There is a team lead (Sue Cooper Susan.cooper@oahaap.ca) with two Regional IPAC specialists (Laura Fraser and 1 bilingual position- posting soon)
- PHO is currently looking at new service delivery model to support stakeholders
- The IPAC groups have been renamed as 1) Response and support (ICRT, Ebola,) and 2) Resources

5.2 PIDAC

- The Duodenoscope PIDAC document will be released soon; the document differs from PHAC somewhat
- The Environmental Cleaning document is being reviewed
- A working group has been stuck to develop a dialysis document, and is presently scoping the project to decide what to include

Action: IPAC-OR was requested by the members to draft up and send PHO a formal letter outlining their concerns about the lack of translation of some documents/resources into French

6.0

6.1 Interest Group Reports

Reports were shared from interest groups. Full reports are available on the IPAC Canada website http://www.ipac-canada.org/Members/members_interest_groups.php. Please note that members can be added to the distribution lists for any of the meetings by contacting Kelly Wagner at admin@ipac-canada.org

- Community Health Care Interest Group - Catherine Richard
- Dialysis Interest Group - Colleen Weir
- Environmental Hygiene Interest Group - Natalie Bruce

MINUTES
IPAC-Ottawa Region Meeting
2016-10-13

- Healthcare Facility Design and Construction Interest Group - Claude Bussière
- Long Term Care Interest Group - Johelle Cronier
- Mental Health Interest Group - Janet Evans
- Network of Networks Interest Group- Katherine DeFalco
- Oncology Interest Group- Nimo Mohamoud
- Paediatric & Neonatal Interest Group- Judy Dennis
- Prehospital Care Interest Group- Andrew Gleeson
- Reprocessing Interest Group – Donna Perron
- Surveillance and Applied Epidemiology Interest Group- Josée Shymanski (Caroline Meguerditchian has volunteered to take over from Josée)

6.2

Round Table

Items that came up for discussion include:

- What are facilities doing about the recent document from the Ministry - Building a Ready and Resilient Health System?
- The group identified a need for a site (tool/page) that HCPs can go to for complete information about emerging infections like the Outbreakhelp.ca re. Ebola

Action: IPAC-OR recommend that PHO develop a site

- Current sites available
- Andrew is sharing a document “Patient Care and Transportation Standard” used by pre-hospital care which outlines the policy around employees and influenza (see attached)

Action: Sam will send link to Shelley Deeks’ talk –grand rounds

http://www.publichealthontario.ca/en/LearningAndDevelopment/EventPresentations/Influenza_and_influenza_vaccine_update_Warshawsky_Gubbay_Winter_2016.pdf

7.0 Elections:

Vacant Positions were filled by the following

- President elect – Joanne Janigan
- Treasurer - vacant
- Network of Networks Interest Group – Suzanne Rowland
- Standards and Guidelines Committee - Collette Ouellette
- Surveillance - Caroline Meguerditchian

8.0 Presentation

Effectiveness of N95 Respirators Versus Surgical Masks in Protecting Health Care Workers from ARI – Jeff Smith

Meeting Adjourned

Next Meeting December 8, 2016 9:00 – 12:00